

ST. MARY'S SCHOOL MIRZAPUR

GUIDELINES FOR THE ONLINE REGISTRATION

- Download and go through the instructions carefully before filling up the form
- Registration will start on 2nd-December-2024.
- All the fields marked * on registration form are compulsory.

1. Age Eligibility:

- Nursery / Play school classes: 3 years as on 1st April, 2025.
- LKG – 4 years as on 1st April, 2025.
- UKG – 5 years as on 1st April, 2025.
- Class I -6 years as on 1st April, 2025.

For other classes the age will be calculated accordingly. Once registration is done, the Date of Birth cannot be modified.

2. Registration forms will be available **only for those classes where seats are vacant.**
3. An incomplete registration form will **automatically be rejected.**
4. After filling the registration form, click on **SUBMIT** to upload the form and you will be redirected to the payment gateway. Registration process will be completed only after the payment is done successfully. **(The registration fee is not refundable).** Click on **PRINT FORM** to take the print (**ONLY COLOR PRINT**) of filled up registration form.
5. The duly filled form is to be submitted in the school as per specified schedule along with two passport size photos of the student and attested photo copy of the required documents.
6. For any type of assistance regarding registration, you can call helpline number- 05442 35050, 35051, 35052 from 9:00 am to 12:30 pm (except on Sundays)
7. After registration, Further communication will be done through SMS.

Documents to be uploaded during online registration / to be submitted to the school:

1. Attested photocopy of Date of birth certificate of the student issued by Nagar Nigam.
2. Attested photocopy of Aadhar Card of the student (for all students)
3. Two recent passport size photographs of the child.
4. An affidavit in English, stating the Date of Birth of the student (**LKG, UKG, I**).
5. Copy of the mark sheet of the previous class annual examinations (**Classes II-IX**).
6. Supporting documents for the single parent (if applicable)
7. Proof of Sibling (only real brothers or sisters studying in this school): Attach a photocopy of the sibling's mark sheet issued by the school office.
8. One passport size photo and copy of aadhar card of father and mother.
9. In case of a Guardian please enclose all the following documents:
 - a) Authority letter by the parent (s) or an affidavit.
 - b) Your recent photograph.
 - c) Proof of residential address.

NOTE:-

- **Registration does not guarantee admission.**
- **Registration fee will not be refunded.**
- **Please check on "I have read the above guidelines" & then click on "Proceed" at the bottom right corner of this page.**
- **Registration Fee for Nursery / Play school to IX is ₹ 800.**
- **Dates of interaction (Nursery, LKG) / written examination (UKG -IX) will be informed to you when you submit the form.**

Principal
ST. MARY'S SCHOOL
Station Road
Mirzapur-231001



Minimum age required for admissions 2025-26

Class	Minimum age	DOB Should be
NUR	3	before 1st April 2022
LKG	4	before 1st April 2021
UKG	5	before 1st April 2020
I	6	before 1st April 2019
II	7	before 1st April 2018
III	8	before 1st April 2017
IV	9	before 1st April 2016
V	10	before 1st April 2015
VI	11	before 1st April 2014
VII	12	before 1st April 2013
VIII	13	before 1st April 2012
IX	14	before 1st April 2011
XI	16	before 1st April 2009


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